

IPMS Email Blast for Events

This document needs to be emailed to your **Regional Coordinator** and cc: the IPMS Event Member Admin at the following email: member.event.admin@ipmsusa.org in order for an IPMS blast to be sent out. The document should be sent at least two weeks prior to event so there is time to construct and deliver the emails to the invitees.

Region:

Chapter Name:

Chapter Number:

Name of the Event:

Date of Event:

Event Time:

Location of Event:

Who you want invitations to go to: You can name regions, chapters and or states and when do you want the email blast sent out...

Description of the Event:

For more information website:

Contact for Questions:

Attach Event Flyer

If you are attaching a flyer please check the box above and then include that attachment when you email the request to your regional coordinator and the IPMS Event Member Admin.