

Call for Volunteers - IPMS/USA Director of IT

IPMS/USA is seeking a volunteer candidate for the newly created position of IT Director. This person will report to the President of IPMS/USA as a voting member of the Executive Board. Duties and responsibilities include:

- Providing guidance and oversight on the acquisition and use of software and hardware platforms to enhance our ability to service our membership.
- Reviewing the suite of current COTS and internally developed applications and making recommendations for their improved integration, maintainability and utility
- Working closely with the Treasurer and Director of social media regarding IT needs in support of their roles
- Oversight of model registration system, National Awards Presentation creation, Contest Photography scripts
- Oversight and design of web infrastructure and tools, and monitoring any hardware updates
- Oversight of the IPMS/USA model registration system
- Privacy and Security oversight, including regulatory compliance

The ideal candidate will be a current national member of IPMS/USA, have an IT background, and be willing to work an average of 4-6 hours weekly in support of the position requirements. The IT Director will need to become familiar with and manage our current application portfolio. Some of our specific applications include:

- Wild Apricot membership software
- QuickBooks
- Dropbox
- Drupal and other tools for our IPMS/USA website
- IPMS specific applications including our Model Registration System and Convention Badge and Label printing

If you feel that you have some or all of the requested skillsets and attributes, and want to make a difference in this volunteer leadership position, please contact IPMS President John Noack:

- Via the website "Contact the President" link
- Directly at johnbuilsaiplanes@gmail.com or 330-329-4158