



## Request for IPMS/USA Regional Convention Supplement

TO: Director of Local Chapters, IPMS/USA

The \_\_\_\_\_ chapter requests payment of a cash supplement be made to Region # \_\_\_\_\_ Regional Convention on \_\_\_\_\_.

We understand that IPMS/USA cash supplements are paid to host chapters to encourage national member participation at Regional Conventions by reimbursing registration discounts to such members, and also to encourage junior participation. (There is only one "Regional" per region per year, designated as such by the appropriate Regional Coordinator).

We guarantee the following three conditions:

- (1) Any current IPMS/USA National Member who self-identifies by membership card will receive a discount on the basic contest registration fee of at least 25% or \$2, whichever is larger
- (2) Prominent notice of this discount will be made at registration and in advertising
- (3) Contest junior categories will be available.

We request the standard supplement of \$200, paid in advance of our event. If the total of member registration discounts allowed exceeds \$200, we understand that the National society will provide funds matching the difference, on presentation of a list of names and member numbers of all IPMS members who received registration discounts, and the amounts allowed.

**Print or type exact name desired on check, and address where it is to be mailed:**

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**Print or type name, title and IPMS# of chapter official making request and date of request:**

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\_\_\_\_\_  
**Signature**

\_\_\_\_\_

**Phone**

**Email address**

**RETURN this completed form to:**

**IPMS/DLC David Lockhart, 3155 Bugle Drive, Duluth, GA 30096  
or (PREFERRED) via email to dlock3155@gmail.com**

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**Director Local Chapters** \_\_\_\_\_ **Date** \_\_\_\_\_

**Treasurer: Check No.** \_\_\_\_\_ **Amount** \_\_\_\_\_ **Date** \_\_\_\_\_ **Treasurer** \_\_\_\_\_ **(initials)**